

## CONTRACT AGREEMENT

This **CONTRACT AGREEMENT** is entered into and executed by and between:

- (1) **THE CITY GOVERNMENT OF PASIG**, a local government unit existing under Philippine laws, with postal address at Pasig City Hall, Caruncho Avenue, Brgy. San Nicolas, Pasig City, Metro Manila, herein represented in this Act by its City Mayor, **Hon. Victor Ma. Regis N. Sotto** (the "**Procuring Entity**"); and
- (2) **TG SCIENTIFIC EQUIPMENT CORP.**, a company duly organized in accordance with and registered under the laws of the Philippines, and with business address at No. 41 San Pedro, 8 Himalayan Road, Pasong Tamo, Quezon City, represented in this Act by **Vanessa A. Silva** (hereinafter referred to as the "**Supplier**").

**WHEREAS**, the Procuring Entity invited Bids for the procurement of **REPAIR AND REPLACEMENT OF PARTS FOR THE WASHER DISINFECTOR** under **RFQ NO. 100-23-07-1544** (the "Project") and has accepted the Bid by the Supplier in the sum of **TWO HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED PESOS (PHP 298,500.00)** (hereinafter called "**Contract Price**").

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part/s of this Agreement, viz.:
  - i. Request for Quotation, including the Terms of Reference ("**TOR**") (**ANNEX "A"**);
  - ii. Winning bidder's bid (**ANNEX "B"**);
  - iii. Notice of Award of Contract, and the Bidder's conforme thereto (**ANNEX "C"**);
  - iv. Other contract documents that may be required by existing laws and/or the Procuring Entity. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, shall likewise form part of the Contract.
2. Supplier shall complete the Project in accordance with the Terms of Delivery specified in the TOR.
3. In consideration for the sum of **TWO HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED PESOS (PHP 298,500.00)** the Supplier agrees to deliver the goods and/or perform the services of the contract in accordance with its Bid.
4. The Procuring Entity agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. When the supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time

extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned.

6. The Supplier grants the Procuring Entity all rights, title, and interest in and to any and all work product created for and in the course of this project, including all intellectual property rights therein and thereto.
7. The Supplier agrees that all information disclosed by the Procuring Entity during the procurement process and the implementation of this Agreement shall remain the sole and exclusive property of the Procuring Entity.
8. In the exercise of their rights and compliance with the obligations under this Agreement, the Parties shall observe and comply with Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012", its implementing rules and regulations, as well as all issuances of the National Privacy Commission.

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date first written above.

**CITY GOVERNMENT OF PASIG**

**TG SCIENTIFIC EQUIPMENT CORP.**

By:

By:

  
**HON. VICTOR M. REGIS N. SOTTO,**  
City Mayor

  
**VANESSA A. SILVA**  
President/CEO


Signed in the presence of:


\_\_\_\_\_

Funds Appropriated:

\_\_\_\_\_

Funds Obligated:

  
**MS. MA. THERESA B. HERNANDEZ**  
OIC - City Budget Office

  
**MS. JUVY A. CUENCO**  
City Accountant  
100-2023-07-6349-4421

Funds Available:

Recommending Approval:

  
**MS. MARITA A. CALAJE**  
City Treasurer

  
**PAULO A. CASTRO JR., MD, PHD.**  
Pasig City General Hospital

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
) S.S.

BEFORE ME, a Notary Public for and in the PASIG CITY, on this day of NOV 22 2023 2023, personally appeared:

Name	Government ID	Issue and Expiry Date
<b>VANESSA A. SILVA</b>	DRIVERS LICENSE No 4 - 23 - 105365	2020 / 04 / 27

Known to me to be the same person who executed the foregoing Contract consisting of three (3) pages, and who acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the entity they duly authorized to represent.

**WITNESS MY HAND AND NOTARIAL SEAL,** on the date and place first above written.

Doc. No. 406  
Page No. 89  
Book No. XIV  
Series of 2023.

ATTY. GREGORIO P. RUBIO  
Notary Public-Pasig City, San Juan and Pateros  
Until December 31, 2024  
ROL NO. 84983  
IBP NO. 243415  
PTR No. 9004629  
APPOINTMENT NO. 276(2020-2024)  
MCLE EXEMPTION NO. 18-REP-602249

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for and in the City of Pasig on this day of DEC 04 2023, 2023, Personally appeared Hon. Victor Ma. Regis N. Sotto, known to me and to be is known to be the same person who executed the foregoing instrument and who acknowledged to me that the same is his free and voluntary act and deed as well as that of the entity he represents.

This Instrument consists of three (3) pages, including this page in which this Acknowledgment is written and duly signed by the Parties.

**WITNESS MY HAND SEAL AND NOTARIAL SEAL,** on the date and place first above written.

Doc. No. 248  
Page No. 10  
Book No. V  
Series of 2023.

TOSCA LEIRA S. G. MANSUJETO  
Notary Public for Pasig, San Juan & Pateros  
Until 31 December 2023  
Appointment No. 107  
PTR No. 0162889, 09 January 2023, Pasig City  
IBP No. 249506, 09 January 2023, RSM  
Roll of Attorneys No. 69990  
MCLE Compliance No. VII-0009528  
Valid until 14 April 2025  
Unit 5E2 8101 Pearl Plaza Building,  
Pearl Drive, Ortigas Centre, Pasig City



**NOTICE OF AWARD**

NOV 14 2023

**TG SCIENTIFIC EQUIPMENT CORP.**  
No. 41 San Pedro 8, Himalayan Road,  
Pasong Tamo, Quezon City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Repair and Replacement of Parts for the Washer Disinfector for Pasig City General Hospital** under **Request for Quotation No. 100-23-07-1544**, the Bids and Awards Committee resolved to recommend the award of the contract to **TG Scientific Equipment Corp.** in the amount of **Two Hundred Ninety-Eight Thousand Five Hundred Pesos (Php 298,500.00)**.


This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO O. MANZANERO**  
City Administrator

Conforme:   
**VANESSA A. SILVA**  
Authorized Representative  
**TG SCIENTIFIC EQUIPMENT  
CORP.**

Date: *Nov 23, 2023*





## REQUEST FOR QUOTATION

Date: 17 October 2023  
RFQ No.: 100-23-07-1544

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Store/Shop: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
**PhilGEPS Registration Number:** \_\_\_\_\_

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Repair and Replacement of Parts for the Washer Disinfector – Pasig City General Hospital** with an Approved Budget for the Contract (ABC) of **Php 298,500.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	<b>Repair and replacement of parts for Washer Disinfector Model : DS 500 DL,</b> - Scope of Works: a. Equipment Cleaning / Sterilizing b. Part Check and Cleaning c. Part inspection d. Program Parameters Check e. Performance Test f. Electrical safety inspection g. Replacement of standard accessories gg. Pre filter dryer F5 gg. Dryer HEPA filter gg. Inner pipe and connection pipe of dosing pump gg. Warranty - one (1) year		1	unit	298,500.00	298,500.00		
<b>Note:</b> Other terms and conditions are stipulated in the attached Terms of Reference, if any.					<b>Total</b>	<b>298,500.00</b>		
<b>DELIVERY TERM:</b> Within <b>Sixty (60)</b> calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

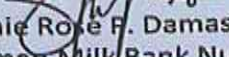
*\*Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Pasig City General Hospital  
HUMAN MILK BANK

TERMS OF REFERENCE FOR REPAIR OF MEDICAL EQUIPMENT

Kind of Equipment: (1) Steelco Washer- Dryer-Disinfector- Sterilizer (Model DS 500)  
Must provide 1 year warranty on standard accessories replaced.  
Time of Delivery: 60 days once with approved P.O.

Prepared by:

  
Annie Rose F. Damasco  
Human Milk Bank Nurse/ End User

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).


In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:


1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
  2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
  - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

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Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 \* (02) 8641-1111 loc 1461 \*  bidsandawards@pasigcity.gov.ph \*

 pasigcity.gov.ph

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**ADDITIONAL REQUIREMENTS:**

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate *(for vaccines, toxoids and immunoglobulins only) [to be submitted upon delivery]*; and
- e. Certificate of Analysis *(for anesthesia and antibiotics) [to be submitted upon delivery]*.

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4<sup>th</sup> Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)



**ATTY. PONCE MIGUEL D. LOPEZ**  
Officer in Charge, Procurement Management Office

**I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.**



**Conforme:**


\_\_\_\_\_  
**Signature over Printed Name**

\_\_\_\_\_  
**Position**

Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_  
**(Please indicate Company Name)**

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

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 [pasigcity.gov.ph](http://pasigcity.gov.ph)